

APPLICATION FOR EMPLOYMENT

Winfield's Chocolate Bar is an Equal Opportunity/Affirmative Action Employer. Applicants are considered for all positions without regard to race, color, religion, sex, pregnancy, sexual orientation, age, national origin, citizenship status, veteran status, or disability, or any other factor protected by applicable federal, state or local law.



No Application will be considered unless all information requested on this form is completed in full.

Last Name		First	Middle	Date of Application	Primary Contact Number
Street Address					Email
City, State, Zip Code					
Position Desired		Date Available	Salary Desired	Social Security Number	
Type of Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary What hours are you available to work?		Please note: Applicants under 18 years of age may not be considered for certain positions in order to comply with the Fair Labor Standards Act. Can you provide proof that you are at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No If under 18, can you provide proof that you are at least 16 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No If hired, can you prove that you are authorized to work in the United States? Proof of eligibility to work in the United States will be required before an individual can begin employment. <input type="checkbox"/> Yes <input type="checkbox"/> No			
EDUCATION					
Highest Level of Education Received	Name and Location of School				Did you graduate?
Additional Comments Regarding Education:					
OTHER INFORMATION					
Have you ever worked for Winfield's Chocolate Bar? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, when and which location? Dates: Location:					
List any relatives currently working for Winfield's Chocolate Bar and their relationship to you:					
Do you have the ability to perform, with or without an accommodation, the essential functions of the job for which you have applied? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Have you been convicted or received deferred adjudication for or plead guilty or no contest to a felony or misdemeanors? (You should disclose any criminal offense that may appear on your record, even if you are uncertain of the exact date or how a criminal offense was classified, except where prohibited by state law. <u>Please note that answering "yes" to this question does not constitute an automatic bar to employment.</u>) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the following information: Date of conviction, Charge, Location and Sentence/Outcome:					
Have you ever been terminated from or asked to leave any job? If yes, explain: <input type="checkbox"/> Yes <input type="checkbox"/> No					
EMPLOYMENT HISTORY					

(1) Present/Most Recent Employer		Telephone		Dates Employed	
				From Mo/Yr	To Mo/Yr
Address					
Job Title	Summarize below the nature of the work performed and job responsibilities.				
Immediate Supervisor and Title					
Reason for leaving or why you are considering leaving?					
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					
(2) Second Most Recent Employer		Telephone		Dates Employed	
				From Mo/Yr	To Mo/Yr
Address					
Job Title	Summarize below the nature of the work performed and job responsibilities.				
Immediate Supervisor and Title					
Reason for leaving or why you are considering leaving?					
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					

I understand that this Employment Application and any attachments are the property of WINFIELD'S CHOCOLATE BAR. I authorize WINFIELD'S CHOCOLATE BAR to investigate and verify all statements contained in this Employment Application and all data that I provide to WINFIELD'S CHOCOLATE BAR during the application or hiring process including interviews, if any. I authorize all schools, individuals and employers named in this Employment Application, except my current employer if noted, to provide information requested about me. I release all parties from all liability for any damage that may result from furnishing employment, education, personal or other information about me to WINFIELD'S CHOCOLATE BAR.

I understand that if I am hired, my relationship with WINFIELD'S CHOCOLATE BAR will be at-will, meaning that either I or WINFIELD'S CHOCOLATE BAR may terminate my employment at any time, for any reason or no reason, with or without cause or notice. No promises regarding employment have been made to me, and I understand that nothing in this Employment Application or in the granting of any interview or any offer of employment creates a contract of employment or for providing any benefit unless a specific document to that effect is executed in writing and signed by both me and an Owner or Owner's Representative of WINFIELD'S CHOCOLATE BAR. I agree that no employee of the Company, other than the Owner or Owner's Representative, has any authority to enter into any agreement regarding employment for any specified time period or other employment terms or conditions.

I acknowledge that if I need reasonable accommodation in either the application process or employment I will bring my request to the attention of the Company Management. WINFIELD'S CHOCOLATE BAR reserves the right to require medical documentation concerning the need for the accommodation. I understand that to be employed, I must be authorized to work in the United States, and must provide documents to establish my ability to work in the United States. I understand that a tentative offer of employment, if any, may also be contingent upon my successful completion of a background check and reference check. In the event of employment, I understand that I am required to abide by all policies, rules and regulations of WINFIELD'S CHOCOLATE BAR. I also understand that WINFIELD'S CHOCOLATE BAR may revise its policies, rules and regulations, in whole or in part, at any time.

BY SIGNING BELOW, I CERTIFY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND UNDERSTAND THAT IF I PROVIDE FALSE OR MISLEADING INFORMATION OR WILLFULLY OMIT INFORMATION IN THIS APPLICATION, ON MY RESUME, DURING MY INTERVIEW, IF ANY, OR DURING MY EMPLOYMENT, IF HIRED, I MAY BE DENIED EMPLOYMENT, OR IF DISCOVERED AFTER HIRE, BE SUBJECT TO DISCIPLINE, UP TO AND INCLUDING IMMEDIATE TERMINATION OF EMPLOYMENT. IN ADDITION, BY SIGNING BELOW, I ACKNOWLEDGE THAT IF I AM HIRED BY WINFIELD'S CHOCOLATE BAR, MY EMPLOYMENT WILL BE AT-WILL, AND THAT I OR THE COMPANY MAY TERMINATE MY EMPLOYMENT AT ANY TIME, FOR ANY REASON OR NO REASON, WITH OR WITHOUT CAUSE OR NOTICE. **I HAVE READ AND AGREE TO THE ABOVE TERMS AND CONDITIONS:**

Signature of Applicant _____ Date _____